

Blaine Girls' Softball Booster Club

Bylaws

Article I

Name

Section 1: The name of the Association shall be the "Blaine Girls' Softball Booster Club", herein after referred to as the Club.

Section 2: The official address of the Club will be 12555 University Ave NE, Blaine, MN 55449. All official Club business received at that address must be specified to the officers of the Club.

Article II

Purpose & Objectives

Section 1: The purpose of the Club is to promote the sport of girls' softball for the students of Blaine High School. The Club is an independent body of parents, coaches, alumni, and community supporters who are aware at all times the rules, regulations, and standards of conduct which govern participation in scholastic softball in the Minnesota State High School League. The Club will establish an ongoing dialogue and working relationship with the Blaine High School Athletic Director and the Blaine High School Girls coaching staff to insure that the Club's participation in and support of the softball program is at all times consistent with the highest goals and aspirations of the athletic competition among high school students.

Section 2: The objective of the Club is to support the long term growth of the Blaine High School Girls Softball Program and to ensure that the students have proper training, equipment, and facilities in which to learn and compete. Club activities and fundraising are to be conducted solely on an as-needed and on-going basis, (not for profit). The goals include but are not limited to the following:

- To provide support (financial and otherwise);
- To develop a sense of pride and tradition for the students and parents;
- To promote and publicize the high school softball program in the community;
- To recognize accomplishments

Article III

Membership

Section 1: Membership in the Club is open to the following: Parents, or legal guardians of players and coaching staff. Membership in the Club is automatic but voluntary for parents or legal guardians of players placed on high school teams, for the girls coaching staff, and for its captains.

Section 2: The purpose of membership is to empower members to vote on initiated motions concerning all teams. The girls coaching staff and current captains are non-voting members.

Section 3: Each family with a participating player or players is/are permitted one (1) vote.

Article IV

The Club Year

Section 1: The business year for purposes of fiscal and tax reporting shall run from April 1st to March 31st.

Section 2: The business year for purposes of the term of offices and elections shall run from April 1st to March 31st.

Article V

Officers and Directors

Section 1:

A: Officers – All officers shall be elected from the membership at its annual business meeting in October and shall hold office for one year, commencing on the 1st day of April. The officers shall consist of President, Vice President, Secretary and Treasurer. Officers may hold the same position for consecutive terms if re-elected.

B: Committee Directors – The Committee Directors shall be elected from the membership at its annual business meeting in October and shall hold office for one year.

C: Executive Board – The Officers and Directors combined shall constitute the Executive Board. Vacancies will be decided by special election. If there are two or more nominations, special election will be held by ballot. If there is only one nomination, President can make the appointment.

Section 2:

A: The President shall preside at all Blaine High School Girls Softball Booster Club meetings and shall perform other duties usually pertaining to the office of President. The President shall carry out the decisions of the general membership expressed by a majority vote of those present at vote. The President shall carry out decisions expressed by the majority of the Executive Board. The President shall vote only in the event there is a tie after a quorum is present. The President shall be authorized to direct the Treasurer to issue checks consistent with the budget (See Article IX). The President shall act as the liaison between the coaching staff, school administration, and the Club. The President must be a Junior's parent or guardian and can serve for one year only. All others positions can be held for more than one year by election.

B: The Vice President shall act as the President in the absence of the President and when so acting have the power and authority of the President. The Vice President shall be responsible for other duties as assigned.

C: The Secretary shall prepare and maintain full minutes of all meetings of the Executive Board and general membership meetings. The Secretary shall conduct and keep all correspondence of the Club, and perform such other duties that customarily pertain to the office of Secretary. The secretary will email a monthly newsletter and update mailing list and alumni player roster.

D: The Treasurer shall receive, deposit and give account of the current assets of the Club; have charge of all funds, securities and financial records of the Club; maintain appropriate records; make payments for all Club liabilities; submit a financial statement at each monthly Board meeting; submit a fiscal year-end statement and will be responsible for obtaining proper State, Federal and IRS approval of the 501(c) (3) Non-Profit Status. The Treasurer shall perform such other duties as usually pertain to the office of Treasurer.

E: The Committee directors shall be in charge of planning and organizing their own informational meetings for their specific committee.

1. Fundraising director
2. Tournament director: Responsible for the annual Blaine HS Softball Tournament
3. Event director: End of year party, FMSC, youth night, senior night
4. Field improvements/maintenance director:
5. Website director:

F: The Program Director shall be in charge of planning and organizing the Poster, Program, Memory Book and other duties as assigned.

G: The Advertising Director shall be in charge of planning and organizing advertising the program to the community and other duties as assigned.

H: The Purchasing Director shall be in charge of planning and organizing concessions for fundraisers and other duties as assigned.

I: The Fundraising Director shall be in charge of planning, organizing and finding new sources of revenue and other duties as assigned.

J: The Website Director shall be in charge of planning, organizing, and updating the club website and other duties as assigned.

Section 3:

A: Any officer or director may resign at any time by giving written notice of such resignation to the Secretary. Unless otherwise specified in such written notice, resignation shall take effect upon receipt thereof by the Executive Board of Directors, and the acceptance of such resignation shall not be necessary to make it effective.

B: Any elected officer or director may be removed by two-thirds (2/3) vote of the Executive Board of Directors, subject to any limitations imposed by law. The Secretary shall notify any officer or director who misses (3) consecutive regular meetings that their removal shall be automatically proposed and voted upon at the next Executive Board Meeting.

C: When a vacancy occurs in the office, the vacancy shall be filled as soon as possible by the majority voting members present (a quorum having been established) at the next scheduled business meeting. The individual elected shall hold office until the end of the term and may run for the same or other office for the next year.

Article VI

Nominations and Elections

Section 1: Nominations to serve as an officer or director are to be accepted by the Executive Board at the January business meeting. All nominations must be accepted and consented to by the nominees. Elections will take place immediately after nominations have ended.

Section 2: If there are two or more nominees for the same position, an election by ballot will take place at the general business meeting. A quorum having been established, election decisions shall be made by a majority vote of the voting members present at the general meeting.

Section 3: If there is one nominee unopposed for a position, the president shall deem the nominee duly elected at the general business meeting. No ballot election is necessary for a nominee unopposed.

Article VII

Club Meetings

Section 1: General membership meeting dates and times shall be determined by the Executive Board. One annual general business meeting shall be required for the purpose of the nomination and election of officers, and it shall be conducted in October. Written, electronic, or telephone notice of the time, place and purpose of special meetings shall be given 3-5 days prior to the scheduled meeting. A quorum is equal to one more than half of the Executive Board and is necessary for a motion to be passed. A quorum having been established, decisions shall be by majority vote of the voting members present at the general meeting.

Section 2: Executive Board meetings (Officers and Directors) shall be held 12 times per year or more as needed from April to March. No notice of these meetings is required. A quorum is equal to one more than half of the Executive Board and is necessary for a motion to be passed.

Article VIII

Budget and Finance

Section 1: The Club shall be empowered to receive, hold and expend funds on monies acquired by the organization to support Blaine High School Girls' Softball programs, provide such transferred property or funds are used for the purpose intended and the Club makes no financial claim or other interest in such property or funds (non-profit).

Section 2: No person shall serve the Club with compensation.

Section 3: All revenues of the Club will be used strictly to further the purpose of the Club in a manner consistent with the goals (see Article II, Section 2) and approved budget or the expressed wishes of the voting membership. In no event shall the revenues of the Club be used to pay, reimburse, or defray fines or penalties incurred by the Blaine High School coaching staff, Blaine High School Administration, Minnesota High School League, or State Boards of Education.

Section 4: An annual budget shall be prepared by the coaching staff and the Executive Committee. The budget shall be presented to the club for approval no later than the general business meeting in October.

Section 5: The President shall be authorized to direct the Treasurer to issue checks consistent with the budget which do not exceed \$1000.00 in accordance with the Executive Board approval. Amounts in excess of \$1000.00 shall be approved by a majority of voting membership present at vote.

Section 6: Any purchase which requires reimbursement needs to be approved by an active executive board member.

Section 7: Notwithstanding any other provision in these articles, Blaine Girls' Softball Booster Club shall not carry on any other activities not permitted to be carried on (a) by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code or the corresponding section of any future federal tax code, or (b) by a corporation, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

Article IX

Rules of Governance

Section 1: Rules contained in the current edition of Roberts Rules of Order, Newly Revised, shall govern the organization in parliamentary authority.

Article X

Dissolution and Liability

Section 1: The Blaine Girls' Softball Booster Club shall be dissolved in the following manner:

A. Voting member requests dissolution in writing to the Executive Board at least 30 days prior to the annual business meeting.

B. Executive Board must notify membership of vote of dissolution at least 10-15 business days prior to the annual business meeting.

C. If the majority vote is in favor of dissolution at the annual business meeting, the Treasurer must proceed with final disbursement of funds and file forms of dissolution with the State of Minnesota and Internal Revenue Service.

Section 2: Membership shall be held harmless after formal dissolution is filed. No liability is assumed (financial or otherwise) by any former member, coaching staff, or business sponsor.

Article XI

Adoption and Revision

Section 1: The following are hereby adopted as the Bylaws of the Blaine Girls' Softball Booster Club. They shall be reviewed annually after election; be subject to amendment, alteration and revision under Minnesota Statute 317A.181 Subd. 2, and be dated to indicate when last revised. At least 50 members with voting rights or ten percent of the members with voting rights may propose a resolution for action by the membership to adopt, amend or repeal bylaws adopted, amended or repealed by the Board. The resolution must contain provisions proposed for adoption, amendment or repeal. The limitations and procedures for submitting, considering and adopting the resolution are provided under Minnesota Statute 317A.133.

Section 2: Said Bylaws of the Blaine Girls' Softball Booster Club were adopted by the Executive Board at its meeting on December 5, 2016 to be effective immediately. Adoption of Bylaws is recorded in the official minutes of the December 5, 2016 meeting.

Section 3: Said Bylaws of the Blaine Girls' Softball Booster Club were reviewed, revised, and approved on December 5, 2016. Adoption of the revised Bylaws is recorded in the official minutes of the December 5, 2016 meeting.

Blaine Girls' Softball Booster Club
December 5, 2016

Reviewed, revised, and approved December 5, 2016 at 7:00pm - will be reviewed again according to law in Oct after votes for new executive members have occurred. Email out to members to vote on changes next meeting.